

**BYLAWS OF
BRANCH # 2184
WESTERN WAYNE COUNTY
(MICHIGAN)
NATIONAL ASSOCIATION
OF
LETTER CARRIERS, AFL-CIO
To be used with the
CONSTITUTION
FOR THE
GOVERNMENT OF SUBORDINATE
AND
FEDERAL BRANCHES
As Revised March 17, 2023**

PREAMBLE

We, the members of Western Wayne County (Michigan) Branch # 2184, having adopted these Bylaws, do support them and those of the State and National Association of Letter Carriers, AFL-CIO, in order to maintain and operate a more democratic Branch and Union. We further pledge ourselves to support every member, new or old, in every unit, large and small, in our efforts to improve the Postal Service, secure fair and equal working conditions and all of the benefits guaranteed under our National and Local Agreements, and the rules and regulations governing the Postal Service.

We pledge this freely and without reservation with the firm belief that infringement on the rights of an individual member or any single unit is a direct infringement on the rights of every member.

ARTICLE I

Name and Object

Section 1. This Branch shall be known as **WESTERN WAYNE COUNTY** (Michigan) **BRANCH # 2184** of the National Association of Letter Carriers of the United States of America, AFL-CIO.

Section 2. The objects of this Branch are to unite all letter carriers and other employees who are eligible for membership into one harmonious body for their mutual benefit and to assist the National Association of Letter Carriers in its efforts to improve the condition of its entire membership.

ARTICLE II

Membership

Section 1. Application for membership into Branch # 2184 shall be made in writing. A Branch form shall be used for this purpose. A form 1187 must be signed by all applicants seeking membership into the Branch.

Section 2(a). Applications for membership shall be read at the regular monthly meeting. Applicants will be accepted for membership provided they are eligible under Article 2, Section 1 of the Constitution of the National Association of Letter Carriers of the United States of America.

(b). During the months of July and August, applications for membership shall be read at the Executive Board meeting. Applicants will be accepted for membership provided they are eligible under Article 2, Section 1 of the Constitution of the National Association of Letter Carriers of the United States of America.

**ARTICLE III
Meetings**

Section 1. The regular meeting shall be held on the first Wednesday of each month at 7:30 p.m. at a location approved by the membership. Alternatively, when circumstances warrant and as determined by the President, meetings shall be conducted online through an Internet forum such as WebEx, Zoom, etc. with appropriate advance notice provided. In the event that the first Wednesday shall fall upon a legal holiday, the regular meeting shall be held on the second Wednesday of the month. There shall be no regular meetings during the month of July and August.

Section 2. Special meetings shall be called by the President, upon the written request of **25** members in good standing, or by vote of the Branch. Notification of such meetings, stating the object of the call, shall be given to the members by the Recording Secretary as directed by the Branch.

Section 3. No business shall be transacted at a special meeting other than that for which it may have been called.

Section 4. Twenty-five (25) members shall constitute a quorum at regular and special meetings.

Section 5(a). Regular meetings shall be open to members. Guests must sign in and be identified to the Sergeant at Arms.

(b). Guests will not be allowed at a special meeting.

Section 6. Robert's Rules of Order shall prevail at all meetings.

**ARTICLE IV
Officers**

Section 1. The officers of the Branch shall be a President, Executive Vice President, Vice President, Financial Secretary-Treasurer, Recording Secretary, Health Benefits Representative, Mutual Benefits Representative, Retirees' Officer who shall be a retired member, Sergeant at Arms, and three (3) Trustees. These officers shall comprise the Executive Board of the Branch.

Section 2(a). All officers shall be elected once every three (3) years, beginning with the term of office in January 2003.

(b). Unit Stewards shall be elected once every three (3) years, beginning with the term of office in January 2003.

Section 3. The Executive Board will meet once a month with the day, time, and place to be determined by the Executive Board in the month of January each year.

Section 4(a). Officers and stewards shall be entitled to reimbursement of expenses incurred in conduct of the affairs of the Branch.

(b). All officers and stewards will be reimbursed for actual allowable expenses upon submission of a Branch voucher and detailed documentation of expenses claimed. Officers and Stewards attending Executive Board and/or Steward meetings will be reimbursed actual mileage expense at the IRS rate from their duty stations (or home, if retired) to the Union office and back for each meeting attended. Officers and Stewards shall be entitled to reimbursement of additional reasonable approved expenses commensurate with their duties. Mileage expense, if claimed, must be accompanied by documentation showing date, location, and purpose of each trip.

(c). Upon submission of expense vouchers, payment will be made monthly.

(d). Any member on a special assignment as directed by the President shall be reimbursed for reasonable expenses incurred.

Section 5(a). When a member is reimbursed on an hourly basis for lost Postal wages in the conduct of the affairs of the Branch; reimbursement will be paid at the current Postal Service straight-time rate of the member.

(b). Retirees being compensated on an hourly basis will be paid at the current lowest pay rate of a City Letter Carrier hired prior to January 12, 2013-City Carrier Schedule RSC Q (NALC).

(c). Officers attending State and National Conventions will receive wages proportionate to their normal work schedules at the Branch office.

(d). It is the intent of these Bylaws that no member shall be made to suffer financially for serving the Branch.

Section 6. Any officer, representative or other member who handles Union funds shall be bonded in the amount required by law.

ARTICLE V
Nominations and Elections
Branch Officers
Convention Delegates

Section 1(a). The Recording Secretary shall prepare the notice of nominations and elections for timely publication in *The Postal Record*, the official Branch newsletter and for posting on Union bulletin boards in all units.

(b). The notice of nominations and elections shall be published 10 days prior to nominations and 45 days prior to the election.

(c). The notice of nominations and elections shall state that all Branch officers, by virtue of the positions, will automatically be delegates to the State and National Conventions. The Branch will make known the number of delegates to be elected.

Section 2(a). Nominations of candidates for Branch officers and convention delegates shall be concluded at or before the start of new business at the regular meeting in October beginning in 2002, thereafter every three (3) years. Any qualified member may become a candidate. Qualified members are those regular members in good standing that meet all criteria of the National Constitution.

(b). Nominations for candidates may be made only by regular members.

(c). Nominations for Stewards may be made by any regular member. Stewards shall be elected only by the regular members within the station or area they represent.

(d). When there is but one candidate for any office or steward position, the President may declare that such person has been elected.

Section 3(a). The Recording Secretary will be responsible for distributing acceptance and qualification forms and Bylaw provisions. It will be the responsibility of the nominees for all positions to obtain, complete and return acceptance and qualification forms within ten (10) days after the official closing of the meeting. Nominees who do not indicate their acceptance and qualification in writing within ten (10) days after the official closing of the meeting shall have forfeited their candidacy.

(b). No nominee may seek election to more than one Executive Board office. Nominees whose candidacy has been entered for more than one Executive Board office shall indicate the office they shall seek. They shall advise the Branch in writing within ten (10) days after the official closing of the meeting of their choice or shall forfeit their candidacy for all offices.

(c). A list of all candidates shall be posted at all units fourteen (14) days prior to the election.

Section 4. Balloting for candidates for office and convention delegates shall be by secret mail ballot, with the ballot's due no later than the last Monday of November. Electors shall be regular Branch members that meet all criteria of the National Constitution. Eligible electors must be regular members of the Branch as of the date of the September meeting prior to elections.

Section 5(a). Balloting shall be conducted under the supervision of a five (5) member Election Committee. The Election Committee shall be appointed by the President at the October meeting beginning in 2022, and every three (3) years thereafter, after nominations are closed. The President will appoint five (5) members and two (2) alternates to the Election Committee who are regular members not running for a contested position. All of the Branch facilities will be available to the Committee and expenses incurred concerning the election will be borne by the Branch. The Election Committee shall be charged with the methods and means to count ballots as outlined in the NALC REGULATIONS GOVERNING BRANCH ELECTION PROCEDURES.

Section (b). As soon as possible after the October meeting the Committee will and:

1. Elect a chairman.
2. Obtain from the Recording Secretary an official record of nominations and a copy of NALC REGULATIONS GOVERNING BRANCH ELECTION PROCEDURES.
3. Make notices of the nominees and post them in each office.
4. Get a post office box.
5. Have the ballots and envelopes printed.
6. Get Stamps.
7. Get a roster of members.
8. Get labels for the names and addresses.
9. Set a date for the stuffing and mailing of the ballots.

(c). Stuffing of the ballots:

1. Each candidate will be allowed the necessary number of observers to oversee the stuffing of the ballots.
2. There will be an official count of mailed ballots, how many were printed, and how many were left over.
3. Excess ballots and envelopes must be sealed and signed by the Committee.
4. After the ballots are mailed, no one will handle the ballots until it is time to pull the box for tabulation and results.

(d). Night of count:

1. The box will be pulled by at least two (2) members of the Election Committee after 3:00 p.m. on the day the ballots are due.
2. The ballots will be brought back to the union office for tabulation.
3. Each candidate will be allowed the necessary number of observers to oversee the tabulation.
4. At NO TIME will the observers be allowed to handle the ballots.
5. Invalid votes will not be counted. The remaining portions of the ballot will be counted.
6. Upon completion of counting the ballots, the envelopes, ballots, returned ballots, void ballots, and unused ballots, tally sheets, and all other papers and documents connected with the election shall be placed in a storage box, taped and signed over the tape by the committee. The box will be stored in a safe place by the Recording Secretary for one year.
7. Official election results will be posted at all stations and signed by the Election Committee chairman.
8. After one year the ballots, documents, tally sheets, etc. will be destroyed by the Recording Secretary.

Section 6. It shall be the duty of the Election Committee to provide all adequate safeguards to ensure a fair election.

Section 7. When there are more than two candidates for any office, the candidate receiving the most votes (plurality) is elected. When there is but one candidate, the President may declare an election by consent.

Section 8. Installation of elected officers shall be held at the regular Branch meeting in January.

Section 9(a). Delegates will serve concurrently with the elected branch officers.

(b). A simple majority of the attending delegates to each convention shall elect a chairperson who shall preside over the delegation. The delegates attending may act as a bloc and vote as a bloc. There must be unanimous agreement of the delegates to cast a bloc or unit vote.

ARTICLE VI Duties of Officers

President

Section 1(a). The President shall preside at all meetings of the Branch, preserve order, sign all vouchers on the treasury, have general supervisory powers over the Branch, see that officers perform their duties, enforce the Bylaws, appoint committees, give the deciding vote when a tie occurs, announce the results of balloting and other votes, and require of the Financial Secretary-Treasurer a financial report before the end of each regular meeting. The President shall attend Committee of Presidents meetings called by the National Union and will determine the Branch's attendees for non-convention meetings and events called by the National Union.

(b). The President shall be a full-time officer and will be paid the top level of the top grade of letter carrier wages (carrier technician rate), if active carrier plus six dollars (\$6) per hour. If retired, the President will receive retiree rate plus \$6.00 per hour. The President will be entitled to all regular letter carrier benefits. Leave (AL/SL) in excess of 440 hours at the end of pay period 26 each year will be forfeited. Upon leaving office this officer shall be paid on a biweekly basis accrued annual/sick leave not to exceed 440 hours total leave. The Branch will pay the cost of the President's benefits normally paid by the Postal Service.

Executive Vice President

Section 2(a). The Executive Vice President shall preside in the absence of the President, and in the case of death, resignation, removal or refusal of the President to perform duties of the office; the Executive Vice President shall then perform all duties incumbent on the office of President for the remainder of the term of office. In addition, the Executive Vice President shall be the Chairperson of the Grievance Committee in

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the absence of the President. The Executive Vice President shall be the Chief Grievance Officer next to the President.

(b). The Executive Vice President shall be a part time officer and will be paid the top level of the top grade of letter carrier wages (carrier technician rate), if active carrier plus three dollars (\$3) per hour. If retired, the Executive Vice President will receive retiree rate plus \$3.00 per hour. The Executive Vice President shall be scheduled to work at the Branch a minimum 8 hours per week or as determined by the President. The Executive Vice President will be entitled to reimbursement for lost carrier benefits if active. The Branch will pay the cost of the Executive Vice President's benefits normally paid by the Postal Service, including Thrift Savings Plan contributions. Remaining USPS leave lost while performing duties for the Branch in a Leave Without Pay status will be paid yearly at the conclusion of pay period 26. The LWOP balance will be maintained by the Branch.

Vice President

Section 3(a). The Vice President shall preside in the absence of the President and the Executive Vice President and in the case of their absence, shall be the Chairman of the Executive Board. The Vice President shall be responsible for the implementation of the Executive Board decisions. The Vice President shall coordinate the activities of the Executive Board and the maintenance of Branch records.

(b). The Vice President will be paid at his/her regular rate of pay, if active plus two dollar (\$2.00) per hour. If retired the Vice President will receive the retiree rate plus (\$2.00) per hour. The Vice President shall be on a part time basis or as determined by the President. The Vice President shall be entitled to reimbursement for lost carrier benefits if active. The Branch will pay the cost of the Vice President's benefits normally paid by the Postal Service, including Thrift Savings Plan contributions. Remaining USPS leave lost while performing duties for the Branch in a Leave Without Pay status will be paid yearly at the conclusion of pay period 26. The LWOP balance will be maintained by the Branch.

Recording Secretary

Section 4(a). The Recording Secretary shall keep a record of the Branch Meetings. He/she shall notify the National Secretary-Treasurer of the suspensions, expulsion or reinstatement of a member. The Recording Secretary shall attend to necessary correspondence of the Branch, maintain an appropriate file of correspondence and other papers, notify the membership of elections and special meetings, and keep a roster of the membership, showing current address, date of

membership and other pertinent information. The Recording Secretary shall provide the Election Committee with the official record of nominations, and a copy of NALC REGULATIONS GOVERNING BRANCHELECTION PROCEDURES. The Recording Secretary will be responsible for distributing acceptance and qualifications forms and Bylaws provisions to all nominees.

(b). The Recording Secretary will be paid at his/her regular rate of pay if active plus one dollar (\$1.00) per hour. If retired the Recording Secretary will receive retiree rate plus (\$1.00) per hour. The Recording Secretary shall be on a part time basis or as determined by the President. The Recording Secretary shall be entitled to reimbursement for lost carrier benefits if active. The Branch will pay the cost of the Recording Secretary benefits normally paid by the Postal Service, including Thrift Savings Plan contributions. Remaining USPS leave lost while performing duties for the Branch in a Leave Without Pay status will be paid yearly at the conclusion of pay period 26. The LWOP balance will be maintained by the Branch.

Financial Secretary-Treasurer

Section 5(a). The Financial Secretary-Treasurer shall give a financial report before the close of each regular meeting, keep an account of the funds and investments of the Branch, and shall be custodian of the Branch Seal. He/she shall be responsible for the completion of all required financial reports.

(b). The Financial Secretary-Treasurer will be paid at his/her regular rate of pay if active plus one dollar (\$1.00) per hour. If retired the Financial Secretary-Treasurer will receive the retiree rate plus (\$1.00) per hour. The Financial Secretary-Treasurer shall be on a part time basis or as determined by the President. The Financial Secretary-Treasurer shall be entitled to reimbursement for lost carrier benefits if active. The Branch will pay the cost of the Financial Secretary-Treasurer benefits normally paid by the Postal Service, including Thrift Savings Plan contributions. Remaining USPS leave lost while performing duties for the Branch in a Leave Without Pay status will be paid yearly at the conclusion of pay period 26. The LWOP balance will be maintained by the Branch.

Sergeant at Arms

Section 6. The Sergeant at Arms shall preserve order at the meetings under the instruction of the President. It shall be his/her duty to see that non other than authorized persons are present at meetings, and to keep a register of attendance.

Health Benefits Representative

Section 7. The Health Benefits Representative shall perform such duties as the NALC, Constitution(s), and General Laws of the NALC Health Benefit Plan and MBA may require; and shall counsel, advise and assist participation in the plan(s). He/she

shall make themselves knowledgeable of all major FEHB programs and be available to assist members.

Trustees

Section 8. The Trustees shall examine and report to the Branch the condition of the books of the officers at least once every six (6) months. They shall have custody of all Branch property. They shall examine and evaluate all solicitations for contributions received by the Branch and make recommendations at the Branch meeting. They shall monitor the Bylaws and make appropriate recommendations for amendments to keep them current. At the start of their term of office, the Trustees shall elect a Chairman to coordinate their duties. It shall be the duty of the Chairman to report to the membership each month regarding Trustees' duties and progress.

Retirees' Officer

Section 9. The Retirees' Officer shall coordinate all activities of the retired members of the Branch, and he/she shall be the legislative advocate and the congressional liaison for the retired members of the Branch. The Retirees' Officer shall exchange information with the National and State Directors of Retirees. He/she shall advise all members on retirement matters.

Mutual Benefits Representative

Section 10. The Mutual Benefits Representative shall perform duties as the NALC Constitution and Mutual Benefits Association (MBA) may require; and shall counsel, advise, and assist participation in the plans. He/she shall make themselves knowledgeable of all MBA programs and be available to assist members.

Schedules and Additional Duties

Section 11. All officers' schedules will be with the approval of the President. All officers may be assigned additional duties at the direction of the President.

Stewards

Section 12. Stewards will receive an annual sum equivalent to twenty-four hours of wages, to be paid in December and contingent upon submission of a voucher and attendance at a Contract Enforcement (Steward) meeting during each of ten or more months during that calendar year. Stewards/CAU members will not be penalized if they are on approved leave. Stewards or members of the CAU who also hold other positions will not receive double payments.

Leadership Council, Contract Enforcement Committee, Executive Board

Section 13(a). The Leadership Council shall consist of every officer and steward of the Branch. They shall meet when called by the President, or the President shall call a meeting when presented with a request signed by three (3) members of the Council.

Alternate stewards and any member serving in an appointed position may be asked to attend by the President. Council meetings are open for observation to members in good standing. The observers may request permission to speak from the chairperson; however, permission may be denied by the chairperson.

(b). The Contract Enforcement Committee shall consist of the President, Executive Vice President and all Stewards. They shall meet on a regular basis at a schedule time and place for the purpose of ensuring contract enforcement at the postal stations served by the Branch. The Contract Enforcement Committee shall be concerned with all grievances, interpretations of the National Agreement, meetings with management and, in general, collective bargaining.

(c). The Executive Board shall meet once a month, with the day, time and place to be determined by the Executive Board in the month of January of each year. The Executive Board shall be concerned with the management and function of the Branch and the membership and its membership.

(d). Step A Representative will receive an annual sum equivalent to twenty-four hours of wages, to be paid in December and contingent upon submission of a voucher and attendance at a Contract Enforcement Committee (Steward) meeting during each of ten or more months during that calendar year. Step A Representatives will not receive double payments.

(e). Any officer actively doing contract enforcement duties assigned by the president will receive an annual sum equivalent to twenty-four hours of wages, to be paid in December and contingent upon submission of a voucher and attendance at a Contract Enforcement (Steward) meeting during each of ten or more months during that calendar year, and ten or more Executive Board Meetings. Officers will not be penalized if they are on approved leave. Officers who are also Step A representatives of Stewards will not receive double payments.

Alternate Stewards

Section 14. Upon request and recommendation of the Unit Steward, the President may appoint an Alternate Steward to serve in the absence of the Steward at the unit. The Alternate Steward will have official status, will serve on the Contract Enforcement Committee in the absence of the Steward, and will in general assist the Steward.

Parliamentarian

Section 15. The President may appoint a Parliamentarian. The Parliamentarian shall be the final authority on the meeting floor in the resolving of disputes over parliamentary procedure.

Branch Editor

Section 16. The President may appoint an editor to supervise and have published on a regular basis the Official Branch Publication for a term of office equal to the term of the President.

Branch Scribe and Branch Chaplain

Section 17. The President may appoint a Scribe and/or Chaplain.

ARTICLE VII

Fees, Dues, Fines and Assessments

Section 1(a). The monthly dues for members of Branch #2184 shall be as prescribed in the National Constitution, plus ten percent (10%).

(b). Retiree dues shall be twenty-four dollars (\$24.00) per year. All members, upon retirement, must complete Form 1189 (Automatic Dues Deduction Authorization) in order to maintain membership in Branch #2184.

Section 2. The Branch may, by a two-thirds (2/3) vote in a secret ballot membership referendum, levy assessments on the membership for specific purposes. The Branch may, by a two-third (2/3) vote of members present and voting, impose fines upon members whom, after having been served with a written list of charges, have been found guilty after a full fair hearing.

Section 3(a). Members who, because of illness or injury, do not have dues withheld from their pay shall have their dues waived.

(b). Members who, for other reasons, do not have dues withheld from their pay, may have their dues waived based on reasonable rules uniformly applied by the Branch.

(c). Members receiving or eligible to receive Federal Employee's Compensation shall not be considered delinquent until they are reimbursed by the Office of Employees' Compensation or have returned to a pay status. Upon such reimbursement or return to a pay status, all past dues shall become immediately due and payable.

ARTICLE VIII

Sick Relief and Funeral Benefits

As found in Article VIII of the Constitution for the Government of Subordinate and Federal Branches.

ARTICLE IX

Committees

Section 1. The President of the Branch shall appoint a committee of three (3) on organizations. Such committee shall work in conjunction with and subordinate to the National Executive Council to secure such benefits, as the National Association may desire.

Section 2. Ad hoc committees will be appointed only during regular meetings of the Branch by the chairperson.

Section 3. Any committee may be increased or reduced in number with the approval of the membership at a regular Branch Meeting or a Special Meeting held for that purpose.

Section 4. Vacancies on a committee shall be filled at the next regular Branch Meeting.

Section 5. Committee reports will be submitted in writing at regular Branch Meetings or Special Meetings held for that purpose. These reports will be signed by the committee members present. These reports may be read and commented upon by the committee chairman, or by a designated member. Oral reports may be accepted only with the understanding that a written report will follow as soon as possible.

ARTICLE X Charges

As found in Article X of the Constitution for the Government of Subordinate and Federal Branches.

ARTICLE XI Appeals

As found in Article XI of the Constitution for the Government of Subordinate and Federal Branches.

ARTICLE XII Funds

Section 1. The financial depository of the Branch shall be as determined by recommendation of the Executive Board, subject to confirmation by a majority of members present and voting at a regular Branch Meeting. All funds shall be deposited in FDIC insured accounts.

Section 2(a). No money shall be paid out by the Financial Secretary-Treasurer except on a warrant (voucher) ordered by the Branch and signed by the President and the Treasurer. When absences necessitate the Executive Vice President may sign in lieu of either officer.

(b). The officers may spend funds necessary for the normal function of the branch. All other funds shall be devoted to such uses as the Branch may determine; provided that no appropriation shall be made except when ordered by a majority vote of the members present and voting at a regular meeting.

(c). The Executive Board shall have the authority to allocate the expenditures of funds in cases of emergencies. The membership will be notified of such expenditures at the next Branch meeting.

(d). All disbursements in amounts of five dollars or more will be made by check.

Section 3. All checks must be signed by no less than two (2) officers, who shall be the Financial Secretary-Treasurer, the President, or the Executive Vice President.

Section 4(a). The Death and Retirement Fund is established for the purpose of paying benefits upon death or retirement of a regular member. Twenty-five cents per active member must be deposited in the fund each month. Interest earned on said deposits shall become a part of the Death & Retirement Fund.

(b). Upon death of a regular member, a total of five hundred dollars (\$500.00) will be paid to the designated beneficiary(s).

(c). Regular retirement benefits will be five hundred dollars (\$500.00) which will be paid to any member in good standing who has completed fifteen (15) years of continuous NALC membership immediately preceding their retirement, and who is eligible for a regular Civil Service Annuity and/or Federal Employees Retirement System benefits. Benefits will be reduced by thirty-five dollars (\$35.00) for each year that the member lacks to complete the necessary fifteen years. In order to receive this regular retirement, benefit the member MUST complete form 1189.

(d). Disability retirement benefits will be subject to the same membership requirements as the regular retirement benefits.

(e). Benefits will be paid for not more than one of the provisions of subsections (b), (c) or (d) above.

(f). It will be the duty of each member to notify the Branch in writing who his or her beneficiary(s) shall be.

(g). Withdrawals from this fund for any purpose other than death or retirement shall take a vote of at least seventy-five percent (75%) of the members present and voting at a special meeting called for this purpose.

(h). Claim and proof for either the death or retirement benefit must be submitted within eighteen (18) months of the date of retirement or death. The Branch will notify via letter the beneficiary(s) of any deceased member of the 18-month limit to claim the death benefit. In order to receive death or retirement benefits, any applicant must submit to the Branch either a death certificate, a properly executed United States Postal Service Form 50 or other indisputable evidence of death or retirement.

(i). Retirement benefit checks normally will be presented at the regularly scheduled Branch meeting. Upon request, retirement benefit checks may be mailed.

Section 5(a). A sum equal to one dollar and fifty cents (\$1.50) per active member per month will be deposited by the Treasurer into an account under the name of "Convention Fund" to be used only for the purpose of sending branch delegates to authorized conventions.

(b). The President, Executive Vice President, Vice President, Financial Secretary-Treasurer and the Recording Secretary shall receive travel and per diem expenses. The stewards and other officers shall receive travel and per diem expenses in equal shares. All other delegates will be funded equally at the discretion of the Executive Board.

(c). Delegates who are to receive any payments must attend seven out of ten regular Branch meetings immediately prior to the Convention. To be considered in attendance delegates must sign in, and if arriving late or leaving prior to the conclusion of the meeting, must be recognized and excused by the chairperson.

**ARTICLE XIII
Indemnification**

As found in Article XIII of the Constitution for the Government of Subordinate Branches.

**ARTICLE XIV
Amendments**

General

That the current Bylaws Committee be authorized to substitute correct verbiage where necessary, so that these Branch #2184 Bylaws conform to the current NALC Constitution, the National Agreement, existing minutes and NLRB regulations. Any changes made shall be in compliance with the original intent of the Bylaws.

Section 1. This Branch may make, alter or rescind such Bylaws, rules and regulations from time to time as may be deemed most expedient, provided they do not conflict in any way with the Constitution of the National Association of Letter Carriers.

Section 2. These Bylaws may be altered or amended by a two-thirds (2/3) vote of the members present and voting at a regular or special meeting called for that purpose, provided that all proposed alterations or amendments be in writing, signed by three (3) members in good standing and be presented in at least one (1) regular meeting previous to the one at which final action is taken.

Section 3. A defeated amendment to these Bylaws shall not be submitted in like form as determined by the Executive Board for six (6) months thereafter.

**ARTICLE XV
Order of Business**

The Order of Business at Regular Branch Meetings shall be:

1. Roll Call of Officers
2. Reading of Minutes of Previous Meeting
3. Reading of Communications, Notices, etc.
4. Report of the Financial Secretary-Treasurer
5. Application for Membership
6. Reports: Standing Committees
Special Committees
Trustees
Officers
- 7.. Unfinished Business
8. New Business
- 9.. Adjournment

**Article XVI
Coverage**

Any items not covered by these Bylaws can be found in the National Association of Letter Carriers Constitution for the Government of Subordinate and Federal Branches, Articles I through XVI.

As revised on 03/17/2023.