



BRANCH 2184, WESTERN WAYNE COUNTY, MI
 NATIONAL ASSOCIATION OF LETTER CARRIERS, ALF-CIO

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UNION GRIEVANCE WORKSHEET

WHO IS INVOLVED?

WHAT HAPPENED?

WHEN DID IT HAPPEN? (Exact incident date and time; *Was it a Continuing Violation?* – The time span)

WHERE DID IT HAPPEN? (*Where was the Carrier?*—At the case, on the street, at home sick, etc.)

WHY IS IT A GRIEVANCE? (*How is it a Violation?* – Of the Agreement – JCAM reference, USPS handbooks and manuals, the law, past practice, etc.: *Is there Proof?*)

REMEDY REQUESTED/OFFERED?

DO YOU HAVE A SIGNED TIME LIMIT EXTENSION? YES _____ NO _____

WAS THE JCAM USED BY MANAGEMENT AT THE INITIAL MEETING? YES _____ NO _____

COMMENTS:

INITIAL MEETING:

STEWARD

SUPERVISOR